

Hartman's Complete Guide for the EKG Technician

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SECOND EDITION



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ISBN 978-1-60425-151-7

PRINTED IN CANADA

Notice to Readers

Though the guidelines and procedures contained in this text are based on consultations with healthcare professionals, they should not be considered absolute recommendations. The instructor and readers should follow employer, local, state, and federal guidelines concerning healthcare practices. These guidelines change, and it is the reader's responsibility to be aware of these changes and of the policies and procedures of her or his healthcare facility.

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Special Thanks

A very warm thank you goes to our insightful reviewers, listed in alphabetical order:

Michele Knorrrp, LVN
Elkhart, TX

Dennis Leahy, MD, FACC
San Diego, CA

Eppie Rivas, PhD, MAEd, BSN, RN
Las Cruces, NM

Carolyn Stewart, MSN, RN, CPP
Anderson, SC

We are very appreciative of the many sources who shared their informative images with us:

- Alamy
- Dreamstime
- Hill-Rom Services, Inc.
- Medline Industries, LP
- Philips
- Statewide Program for Infection Control and Epidemiology (SPICE), UNC, Chapel Hill
- Ben Taylor, PhD, PA-C, DFAAPA
- 3M
- ZOLL Medical Corporation

Gender Usage

This textbook uses gender pronouns interchangeably to denote healthcare team members and patients.

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Using a
Hartman
Textbook



Understanding how this book is organized and what its special features are will help you make the most of this resource!

We have assigned each chapter its own colored tab. Each colored tab contains the chapter number and title, and is located on the side of every page.



1. Describe the role of the EKG technician and identify healthcare settings in which EKG technicians work

Everything in this book and the instructor's teaching material is organized around **learning objectives**. A learning objective is a very specific piece of knowledge or a very specific skill. After reading the text, you will know you have mastered the material if you can do what the learning objective says.

myocardial infarction

Bold key terms are located throughout the text, followed by their definitions. They are also listed in the glossary at the back of this book.

Obtaining a 12-lead EKG

All **care procedures** are highlighted by the same black bar for easy recognition.

Quick Reference

Quick Reference charts are a summary of the most vital information in this book.

Tip

Snooping is Illegal

Tip boxes contain extra information that will help you be an even better EKG technician.

Take Action Now!

Take Action Now! boxes will help you recognize situations that require an immediate response.

Chapter Review

Chapter-ending bulleted lists reinforce your knowledge of the information found in the chapter. If you have trouble recalling the material in the summary, you can return to the text and reread the material.